

**Tasks**

1. Secretary – Jeffrey Allen
   1. Prepare all required documentation in a professional manner and upload to Github
   2. Create and maintain architecture of information
   3. Assist with Coding Standards
   4. Aid in development of Scheduling Algorithm
   5. Develop algorithm that orders class times in Total Enrollments File by total enrollments in descending order
   6. Aid SQA in tracing all code back to Specification Document
2. Jordan Beck
   1. Testing
   2. Creating tests
   3. Quality assurance
   4. Authentication system
      1. Users
         1. General user
         2. Admin
      2. Functions
      3. Read and write usernames and passwords to file
3. Josh Ford
   1. File I/O
      1. First file read
      2. Second file read
      3. Output file
      4. Save as
         1. Pdf
         2. Csv
         3. text
   2. Schedule process
   3. Reschedule process
4. Riley Smith
   1. GUI
      1. Main interface
      2. Dialogs
      3. Action listeners
   2. Modifying the schedule
   3. Quality assurance
   4. testing
5. Scott Smoke
   1. Schedule
   2. Reschedule
   3. Installer
   4. Making deliverables
   5. Helping with anything above